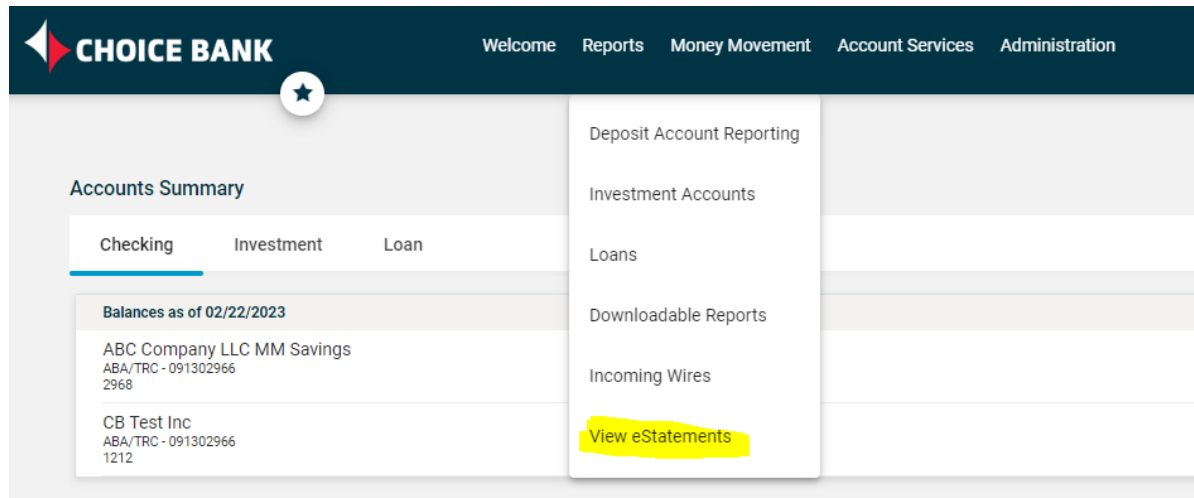


How to View e-Statements



1. Log in to Business Online Banking and select **Reports > View e-Statements** to access your statements.



2. It will open another window or tab on your browser. From there, you can choose which account to view by clicking on the "eStatements" link.

Your new Choice Bank eStatements account has been created. You can access your eStatements by clicking the link below. Up to 24 months of eStatements are available for viewing.

Documents ▲	Account ▲	Description ▲	Unviewed Documents	Mark All Viewed
Account Analysis (19)	*****6701	ABC LLC Business Checking	• New Choice Bank eStatement is available	
Account Analysis (23)	*****1212	CB Test Inc	• New Choice Bank Account Analysis is available	
eStatements (24)	*****2968	ABC Company LLC MM Savings	• New Choice Bank eStatement is available	
eStatements (18)	*****6701	ABC LLC Business Checking	• New Choice Bank eStatement is available	
eStatements (25)	*****1212	CB Test Inc	• New Choice Bank Account Analysis is available	

3. Once you click on the "eStatements" link for the account you want to view, you can change the statement date by clicking on the appropriate date on the right hand side.

