For Businesses > Resources How to View e-Statements



1. Log in to Business Online Banking and select **Reports > View e-Statements** to access your statements.

	Welcome	Reports	Money Movement	Account Services	Administration
		Deposit	Account Reporting		
Accounts Summary		Investment Accounts			
Checking Investment Loan		Loans			
Balances as of 02/22/2023		Downloa	adable Reports		
ABC Company LLC MM Savings ABA/TRC - 091302966 2968		Incomin	g Wires		
CB Test Inc ABA/TRC - 091302966 1212		View eSt	tatements		

2. It will open another window or tab on your browser. From there, you can choose which account to view by clicking on the "eStatements" link.

Your new Choice Bank eStatements account has been created. You can access your eStatements by clicking the link below. Up to 24 months of eStatements are available for viewing.

Documents ▲	Account *	Description *	Unviewed Documents	Mark All
Account Analysis (19)	********6701	ABC LLC Business Checking	 New Choice Bank eStatement is available 	
Account Analysis (23)	*********1212	CB Test Inc	 New Choice Bank Account Analysis is available 	
eStatements (24)	**********2968	ABC Company LLC MM Savings	 New Choice Bank eStatement is available 	
eStatements (18)	*********6701	ABC LLC Business Checking	 New Choice Bank eStatement is available 	
eStatements (25)	***********1212	CB Test Inc	New Choice Bank Account Analysis is available	

3. Once you click on the "eStatements" link for the account you want to view, you can change the statement date by clicking on the appropriate date on the right hand side.



