

How to Setup Text Alerts



1. To setup Text Message (SMS) Alerts*, click on [Administration > Self Administration > Personal Preferences](#) and under Telephone, make sure you have a mobile number. Click on the **Edit** button and check the box **Use with alerts**. **If you do not have a mobile number listed, please reach out to the Cash Management Operations team to get one added.

Telephone

The telephone numbers listed below may be used to contact or notify you

Mobile telephone numbers in (xxx) xxx-xxxx format can be used for alert the selected number. To manage your alert subscriptions, go to [Manage](#)

If you choose to receive text message alerts, you are agreeing to the [Text](#) your alert selections at any time. Messages can be discontinued by remo

For additional assistance, **type HELP in response to a message from 207**

Mobile: (952) 237-8139

Use with alerts

2. Then navigate back to [Administration > Communications > Manage Alerts](#). Choose the Account from the drop down that you need the alert for and then scroll down to find the right alert. Click on the **Edit** Button to the corresponding alert and check the box to receive text alerts.

Account Non-Account Multiple Accounts Custom

Account ABC Company LLC MM Savings - *2968

Active

Transfer and Payment Alerts

Transaction Failed

Notifies you when a transfer from the account fails.

Send To:

Email [redacted]@bankwithchoice.com

Text (701) [redacted]

This alert is mandatory and cannot be deleted.

Save Cancel



*Message and data rates may apply.

